

# PROFESSIONAL DEVELOPMENT REQUIREMENTS LSUA TEACHER EDUCATION PROGRAMS

## CRITERIA: PROFESSIONAL DEVELOPMENT...

- Enhances the professional knowledge, skills, and/or dispositions of prospective teachers
- Does not include activities that have been assigned as part of a course requirement

## POLICY AND PROCEDURES...

### Transition 2 Requirements: 6 Hours of Professional Development

- Include participation in at least two different professional experiences
- Complete electronic and paper copies of verification forms
- Complete requirement during Professional Blocks 1, 2, and 3

### Transition 3 Requirements: 6 Hours of Professional Development

- Include participation in at least two different professional experiences
- Complete electronic and paper copies of verification forms
- Complete requirement during Professional Blocks 4

## PROCEDURE FOR REPORTING PROFESSIONAL DEVELOPMENT HOURS...

### Transition 2: [Blocks 1, 2, and 3]

- Obtain paper copy of the verification form from the Education Curriculum Lab, Avoyelles Hall, Room 112, or download a copy from the Department of Education folder listed on D2L under *Content*.
- Complete the form after your participation in a professional activity.
- Enter this same information in your electronic portfolio.
- Turn in the paper copy with attached documentation to the Dr. Arlene Duos, Fitness Center 109.

### Transition 3: [Block 4]

- Submit completed paper copy of verification form to the Director of Student Teaching.
- Enter the same information electronically.

## APPROVED PROFESSIONAL DEVELOPMENT ACTIVITIES...

- Participate in any LSUA, parish, state, regional, or national professional meeting, workshop, or conference
- Participate in training workshops, such as Project Wild, Aquatic Wild, Wonders of Wetlands, Project Learning Tree, and LaGEA Geographical Workshops
- View approved video with completion of process/reflection sheet
- Complete an entire curriculum module in Skills Bank or Plato as recommended and reviewed by an instructor of a professional education course
- Participate in other professional development opportunities with approval of faculty and/or professional staff of the Department of Education (*See Procedure for Approval of Activities not on Approved List*)

**NOTE:** If a professional need is noted by faculty or professional staff of the Department of Education, a designated professional development activity might be required. Otherwise, prospective teachers may participate in any activity approved by the faculty and/or professional staff of the Department of Education.

## PROCEDURE FOR APPROVAL OF ACTIVITIES NOT ON APPROVED LIST...

- Complete and submit a paper request to coordinator Dr. Arlene Duos ([aduos@lsua.edu](mailto:aduos@lsua.edu)). Paper copies of the request form are located in the Education Curriculum Lab, Avoyelles Hall, Room 112. E-copy of the request form is available in the D2L Department of Education file listed under *Contents*.
- The coordinator submits the request to faculty and professional staff for consideration for approval.
- Faculty and professional staff e-mail their responses to the coordinator.
- The coordinator e-mails the decision to the student who made the request and files a paper copy in the unit's professional development file.

**NOTE:** If any activity receives multiple requests for approval, the faculty and professional staff will consider placement of this professional development activity on the approved list.